



## **Withdrawal of consent form – adult**

Please complete and deliver this form to the school office with your signature.

Please note that as a school/Trust we may have contractual, statutory and/or



### Withdrawal of consent form – on behalf of the pupil

Please complete and deliver this form to the school/Trust office with your signature.

Please note that as a school/Trust we may have contractual, statutory and/or regulatory reasons why we will still process and hold details of a pupil, parent, staff member, volunteer or other person.

Where two parents share parental responsibility, or where PR is shared, and the pupil is capable of expressing a view and there is conflict between the individuals the process of withdrawing consent will be subject to an evaluation and discussion to enable a decision to be reached that is considered to be in the pupil's best interests.

We may need to seek identification evidence and have sight of any Court Order or Parental Responsibility Agreement in some cases to action this request. If this is the case a senior member of school staff will discuss this with you.

..... withdraw consent in respect of  
..... (pupil name) for  
.....[insert school name] to process my child's  
personal data. I withdraw consent to process their personal data  
for the purpose of ..... which was previously  
intended.

I confirm that I am, .....(parent/carer name)  
and that I have parental responsibility for the pupil.

Signed:

Dated:

Received by school

Name school/Trust staff member:

Signed:

Conditions:

regulatory reasons why we will still process and hold details of a pupil, parent, staff member, volunteer or other person.

I, ..... withdraw consent for  
..... [insert school name] to process  
my personal data. I withdraw consent to process my personal data  
for the purpose of ..... which  
was previously granted.

Signed:

Dated:

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Received by school

Name **school/Trust** staff member:

Dated:

Actions: